

Quotation Request //

US Government Publishing Office

San Francisco Regional Office
536 Stone Rd., Suite I
Benicia CA 94510-1170

JACKET:670-614 R-1

Quotations are Due By:
(Eastern Time)2:00 PM on 12/01/2021

Submit Quotes Online, unless otherwise instructed, via: <http://contractorconnection.gpo.gov/openjobs.aspx>
Contractor must provide mandatory W-9 form before GPO makes payment.

TITLE: YOSEMITE ADMIN WINDSHIELD PERMITS

QUANTITY: 40000 total sheets (800 pads = 50 sheets per pad). +/-none.

*****READVERTISE R-1 - OPENING DATE CHANGED TO DECEMBER 1, 2021. DELIVERY DATE CHANGED TO DECEMBER 22, 2021. ALL ELSE STAYS THE SAME*****

SUBMISSION OF QUOTES: SUBMISSION OF QUOTES: Vendor to submit quotes via Quick Quote (<https://contractorconnection.gpo.gov/OpenJobs.aspx>). Fax, email, and phone quotes are not acceptable. Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to the San Francisco Office at 707-748-1976.

TRIM SIZE: 4-1/4 x 5-1/2"

PAGES: Face and back

SCHEDULE:

Furnished Material will be available for pickup by 12/02/2021

Deliver complete (to arrive at destination) by 12/22/2021

F.O.B. destination

QUALITY LEVEL: 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 9-19)) applies.

DESCRIPTION:

PREDOMINANT PRODUCTION FUNCTION: The predominant production function is hereby waived. Printing firms, manufacturers, dealers or brokers my submit offers for this solicitation.

40,000 sheets (800 pads = 50 sheets per pad) "ADMIN PERMIT" window tags print face and back with type, rules solid, reverses, and line art illustration. Post it note style with a removable 3/4" odorless glue strip on the front side (side with the arrowhead), pad at top of 4-1/4" edge. Paper: 60 lb. uncoated offset stock, Light Green.

IMPORTANT NOTE: Adhesive/glue must be odorless.

MATERIAL FURNISHED: Contractor to receive. A PDF file (4-up on 8-1/2 x 11") and the purchase order will be emailed to contractor upon award.

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the contract administrator within 24 hours of receipt of the Government furnished material.

The contractor will be creating or altering any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be

imaged as necessary to meet the assigned quality level.

When required by the Government, the contractor shall make minor revisions to the electronic files. Prior to making any revisions, the contractor shall copy the furnished files and make all changes from the copy unless otherwise indicated.

PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order JCP Code* A63, Uncoated Colored Text, Basis Size 25 X 38" Basis Weight 60 lb.

Contractor may coat face and back of the paper with the appropriate ink color.

COLOR OF INK:

Black ink.

PRINT PAGE: Head to Head

MARGINS: Follow Copy Sample.

No bleeds.

PROOFS:

PRIOR TO PRODUCTION SAMPLE:

The sample requirement for this contract is ONE (1) PERMIT PAD (50 sheets). The sample shall be imprinted and constructed as specified and must be of the size, kind, and quality that the contractor will furnish.

Samples will be inspected and tested and must comply with the specifications as to construction, kind, and quality of materials.

Prior to the commencement of production of the contract production quantity, the contractor shall submit samples to the department. All samples will be tested for conformance of material(s). The samples will be tested for usage on the specified equipment and/or for construction. The container and accompanying documentation shall be marked PREPRODUCTION SAMPLE/GPO jacket number 670-614. The samples must be submitted in sufficient time to allow Government testing of the samples and production and shipment in accordance with the shipping schedule.

The Government will approve, conditionally approve, or disapprove the samples within THREE (3) workday of the receipt thereof. Approval or conditional approval shall not relieve the contractor from complying with the specifications and all other terms and conditions of the contract. A conditional approval shall state any further action required by the contractor. A notice of disapproval shall state the reasons therefore.

If the samples are disapproved by the Government, the Government, at its option, may require the contractor to submit additional samples for inspection and test, in the time and under the terms and conditions specified in the notice of rejection. Such additional samples shall be furnished, and necessary changes made, at no additional cost to the Government and with no extension in the shipping schedule. The Government will require the time specified above to inspect and test any additional samples required.

In the event the additional samples are disapproved by the Government, the contractor shall be deemed to have failed to make delivery within the meaning of the default clause in which event this contract shall be subject to termination for default, provided however, that the failure of the Government to terminate the contract for default in such event shall not relieve the contractor of the responsibility to deliver the contract quantities in accordance with the shipping schedule.

Manufacture of the final product prior to approval of the samples submitted is at the contractor's risk. Samples will not be returned to the contractor. All costs, including the costs of all samples shall be included in the contract price for the production quantity.

All samples shall be manufactured at the facilities in which the contract production quantities are to be manufactured.

PRIOR TO PRODUCTION SAMPLES must deliver on or before DECEMBER 10, 2021.

Deliver prior to production samples to:

National Park Service - Yosemite
Attn: Parker Davis, Fee Management
5083 Foresta Road
El Portal, CA 95318

-----1 prior to production sample (1 pad of 50 sheets).

***NOTE: Contractor must email parker_davis@nps.gov and jyarbrough@gpo.gov when the proofs are sent, include all applicable tracking numbers and shipping method.

Prior to production sample will not be returned. Prior to production samples are in addition to the total quantity requested.

The contractor must not print prior to receipt of "OK to Print or Produce".

Contractor is responsible for all costs incurred in the delivery and pickup of proofs. All proofs will be withheld not longer than THREE (3) workday from date of receipt by the Government** to date proofs are MADE AVAILABLE FOR PICKUP by the contractor.

**NOTE: The date of receipt by the Government is NOT considered the first workday.

BINDING:

See description.

PACKING:

Pack suitable per container to prevent damage in transit.

Shrink Film Pack Box Suitable Pack NTE 40 lbs per shipping container.

DISTRIBUTION:

TRACKING SHIPMENT/DELIVERY:

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to parker_davis@nps.gov. The subject line of this message shall be "Distribution Notice for Jacket 670-614 and Requisition Number 2-00201". The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

All expenses incidental to picking up and returning materials, and furnishing samples must be borne by the contractor. Also, refer to Articles 5 and 6, Supplemental Specifications, GPO Contract Terms, Publication 310.2, revised June 2001.

All Shipments must be made via traceable means

National Park Service - Yosemite
Attn: Parker Davis, Fee Management (209-259-9884)
5083 Foresta Road
El Portal, CA 95318

-----40,000 sheets (800 pads = 50 sheets per pad) "ADMIN PERMIT" ***INSIDE DELIVERY
REQUIRED***.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/agency/billing-and-payment>.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level I.
- (b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards-- The specified standards for the attributes requiring them shall be:

ATTRIBUTE	SPECIFIED STANDARD
P-7. Type Quality and Uniformity	Approved Preproduction Sample

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PRE-AWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination

of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

**Attachment(s):** NONE